



# TOWN OF HUACHUCA CITY

The Sunset City

**HUACHUCA CITY TOWN COUNCIL  
PUBLIC MEETING NOTICE  
OCTOBER 08, 2020, AT 7:00 PM  
COUNCIL CHAMBERS  
500 N. GONZALES BLVD.  
HUACHUCA CITY, AZ 85616**

## AGENDA

### A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

*Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.*

### B. Call to the Public – Mayor

*A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.*

### C. Consent Agenda - Mayor

*All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a*

Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1** Consider approval of the minutes of the Regular Council meeting held on September 24, 2020, and the Work Session meeting held on September 24, 2020.
- C.2** Consider approval of the Payment Approval Report.
- C.3** Consider approval of the disposal of several office chairs through Public Surplus.

**D. Unfinished Business before the Council – Mayor**

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

**E. New Business Before Council - Mayor**

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

**E.1 Discussion and/or Action [Suzanne Harvey]:** Director Harvey will discuss the information found regarding benefit compensation for employees who do not accept the Town's health/dental insurance benefits.

**E.2 Discussion and/or Action [Suzanne Harvey]:** Director Harvey will give an update regarding plans for this year's modified trunk or treat event, the "Creepy Candy Cruise."

**E.3 Discussion and/or Action [Mayor Wallace and Chief Thies]:** Proclamation No. 2020-04 – A proclamation of the Mayor declaring October as "Domestic Violence Awareness Month" in the Town of Huachuca City. Following the Mayor's proclamation, Chief Thies will share the Town's plans for raising awareness about this significant health and safety issue and the state-wide "Lighting Arizona Purple Campaign."

**E.4 Discussion and/or Action [Laura Wenc]:** Resolution No. 2020-21 – A Resolution of the Town of Huachuca City authorizing signature authority for the Town's Wells Fargo Investment Account.

**F. Department Director reports**

**G. Items to be placed on future agendas**

**H. Reports of Current Events by Council**

## I. Adjournment

Posted at 5:00 PM on October 5, 2020, at the following locations:

|   |  |  |
|---|--|--|
| <b>Town Hall Bulletin Board</b><br>500 N. Gonzales Blvd.<br>Huachuca City, AZ 85616       | <b>Town Hall Lobby Windows</b><br>500 N. Gonzales Blvd.<br>Huachuca City, AZ 85616       | <b>Town Website</b><br><a href="https://huachucacityaz.gov">https://huachucacityaz.gov</a> |
| <b>Huachuca City U.S. Post Office</b><br>690 N. Gonzales Blvd.<br>Huachuca City, AZ 85616 | <b>Huachuca City Library Windows</b><br>506 N. Gonzales Blvd.<br>Huachuca City, AZ 85616 | <b>Huachuca City Police Department</b><br>500 N. Gonzales Blvd.<br>Huachuca City, AZ 85616 |

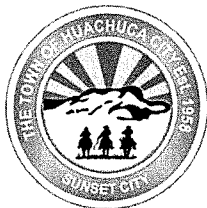
*Ms. Brandye Thorpe*

Town Clerk

Note: This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Councilmembers, with the exception of confidential material relating to possible executive sessions, is available for public inspection at the Town Clerk's Office, 500 N. Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at [www.huachucacityaz.gov](http://www.huachucacityaz.gov)

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.

C. 1



# TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE  
HUACHUCA CITY TOWN COUNCIL  
SEPTEMBER 24, 2020 AT 7:00 PM  
COUNCIL CHAMBERS  
500 N. GONZALES BLVD.  
HUACHUCA CITY, AZ 85616**

## AGENDA

### A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

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**The meeting was called to order at: 7:00pm**

**The Pledge of Allegiance was led by: Mayor Wallace**

**The invocation was offered by: Elder Thomas**

### **Roll Call.**

**Present:** Johann Wallace, Donna Johnson, Joy Banks, Cynthia Butterworth, Christy Hirshberg, Debbie Trate, Jean Post, Suzanne Harvey (Not voting), Brandye Thorpe (Not voting), Thomas Benavidez, Attorney (Not voting).

### B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

Mayor Wallace recognizes Keith Settlemyer of 103 Navajo and 116 S. Huachuca Blvd. Mr. Settlemyer states that Tracy Young passed away and left him the house. He states that he has seen the improvements in Town and is happy to see businesses springing up. He states that he has Tiny House, which he is going to launch after the first of the year. He states that it looks like there is a call from the Town for people to step up right now, and he is ready to step. Just give him a call if there is something he can do.

### **C. Consent Agenda - Mayor**

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

**C.1** Consider approval of the minutes of the Regular Council meeting held on September 10, 2020, including the executive session, and the Special Council meeting held on September 16, 2020.

**C.2** Consider approval of the Payment Approval Report.

**C.3** Consider approval of the disposal of one 10 wheel dump truck VIN# 1HTSHADT1XH656945 through Public Surplus.

**C.4** Consider approval of the disposal of several desks through Public Surplus.

**Motion:** Consent Agenda, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Mayor Pro Tem Johnson asks that item C.2 be pulled.

Councilmembers Trate and Banks ask about the duplicated names in the Special Meeting Minutes from the September 16<sup>th</sup> meeting.

**Motion:** Items C.1, C.3 and C.4 with the proper ammendment to rollcall from September 16th,

**Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Motion passed unanimously.

**Motion:** Consider approval of the payment approval report, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Mayor Pro Tem Johnson sees that there are two things for telephones for the Police Department. There are several things that are for the same thing and separated like this. Why? Is it due to invoices? Mayor Wallace confirms that this is why. Mayor Pro Tem Johnson also doesn't understand why the phone bill is so high in long distance calls.

Ms. Harvey states that we are looking into the contracts because they may not be written in the best way for us. That is one of the things Brandye is looking into, however we can certainly look at the bill and review the numbers called and the dates and times.

Councilmember Trate states that this is different from the way we got them before, is it going to be like this from now on or is it going to go back to the other way? Before it was by account number and now it's by vendor. Mayor Wallace states that by vendor is fine, and the reason is that it is easier when he and Mayor Pro Tem Johnson are reviewing and approving checks. He would like to point out that the payment approval report has an amount of \$191,042.77 because we got the payment to Whetstone Fire, which is one of the bigger ones. He asks if the Seacom invoice has come in yet. Ms. Wenc states that it has not. Mayor Wallace states that it is coming up and will be soon.

**Motion:** Payment approval report, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Motion passed unanimously.

#### **D. Unfinished Business before the Council – Mayor**

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#### **E. New Business Before Council - Mayor**

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**E.1 Discussion and/or Action [Spenser Forsberg]:** Mr. Forsberg will review the Town's finances for the months of July and August.

**Motion:** Item E.1, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Cynthia Butterworth.

Mayor Wallace recognizes Mr. Forsberg. Mr. Forsberg thanks Council for allowing flexibility these past couple months due to some family issues.

August financial shows that the savings continue to grow. This is continuing improvement to the Town's financials. The general fund looks really good. We received the grant money from the CARES Act, which was just about \$200,000.00 so for the month of August, revenues over expenses we were in the black just over \$200,000.00. With that in mind if we hadn't received the grant money, we were just about break even on the general fund. We are 17% through this fiscal year and we are about \$90,000.00 in the black. This includes the grant money received and the high quarterly payment to Whetstone Fire so we are still showing a profit. The water fund shows revenue of \$42,700.00 and \$25,794.00 which is a profit of \$16,900.00. The process for the savings accounts that have been established has in the past been that if we show a profit of \$16,900.00, then we take that \$16,900.00 and transfer it to the water savings account. I just want to bring to everyone's attention that what that doesn't account for is if there are any accounts receivable that never gets paid and so one way to look at that is that the water fund is getting 100% of everything and the general fund is getting left with whatever is left over. If we only collect 80% of that \$16,000.00, that's what the general fund gets while the water fund got credit for 100%. That is something to keep in mind, it would come into play to see our general fund balance not be as stable as we want it to be because we are transferring 100% of the proceeds even though we may not get paid for all of that. He states that he doesn't know if he explained it well.

Mayor Wallace states that the money for water isn't general fund money anyway so it's not the general fund that's not getting it, it's still the enterprise fund that isn't getting it. I understand that if we bill it out for \$1,000.00 and we only get paid \$800.00 that's \$200.00 left that we are still transferring over into the savings account as though we received it. Mr. Forsberg states that essentially it's an expense that isn't accounted for and the general fund is picking up that expense. He says it might be worthwhile to do a study comparing accounts receivable and what percentage is actually collectable compared to some bad debt.

Sewer fund had revenue of \$24,386.00 compared to expenses of \$15,218.00 leaving \$9,167.00 for the month of August. Year to date we are in the black \$6,800.00.

Garbage fund for August was a little strange, we had normal revenue of \$11,741.00 however the expenses to our subcontractor for July and August was all paid in August so our expenses were double in August but year to date we are right on track.

Landfill revenue of almost \$130,000.00 and expenses of \$113,000.00 so a profit of \$16,300.00 and year to date about \$45,838.00.

Outside of the financials, the auditors will be coming in the next month or so, so Laura and I are working to get things situated so we can send them information. They are going to do a lot of it remotely, and probably drop in a couple days in October too.

Mayor Wallace asks about the water/sewer. He confirms with Mr. Forsberg that we are reporting on what we billed, not what was received. He says that right now one of his Proclamations states that we are not going to attempt to collect those debts. He fully intends to change that proclamation so that we can begin collecting on those accounts. He asks Attorney Benavidez if he has to wait until he can redo the Proclamation or if he can direct staff to begin looking at that now. Attorney Benavidez states that this isn't on the Agenda and is going to be kind of a big deal. Mayor Wallace states he will just redo the Proclamation, not a problem. Councilmember Banks asks if we should put it on the next Agenda to discuss some of this too. Mayor Wallace states that he will just redo the Proclamation, but we can put something on the Agenda.

Councilmember Butterworth asks if on the water/sewer and the landfill if it would be possible to show actual revenue, what's actually been collected versus what is still pending to be received. Mr. Forsberg states that with Caselle it shouldn't be too difficult.

**E.2 Discussion and/or Action [Mayor Wallace]:** Mayor Wallace will seek Council approval to use funds received to complete upgrades to Hunt Park, that will not be covered in the Community Development Block Grant [CDBG] funding for parks.

**Motion:** Item E.2, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Mayor Wallace states that the CDBG funds can not be used on Hunt Park because it is in a flood plain. We were looking to spend around \$43,000.00, which we now have, due to the CARES grant. What I want to do is use around \$50,000.00 for Hunt Park. Councilmember Trate asks if we can use COVID money for that. Mayor Wallace advises that the COVID money is going to pay for the Police Department, which frees up \$199,000.00 from their budget to use how we want. Councilmember Post asks if we know what we are doing down there. Mayor Wallace states that yes we do, you weren't here for that meeting. Councilmember Butterworth asks if this will impact the Police Department. Mayor Wallace states that it will not, the money is just replacing money from the general fund that would have been used to cover their expenses.

**Motion:** Authorize the expenditure of up to \$50,000.00 to complete the upgrades to Hunt Park, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.  
Motion passed unanimously.

**E.3 Discussion and/or Action [Director Halterman]:** Director Halterman will request approval for proceeds from future sale of surplus dump truck to be used for the purchase of new vehicle/vehicles for Public Works.

**Motion:** Item E.3, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Mayor Wallace asks if this is a Landfill vehicle. Director Halterman states that he and Director Howe have agreed that \$14,000.00 of the profit of the sale of the dump truck will be provided to Director Halterman to purchase new trucks, and the rest of the proceeds and two trucks currently owned by Public Works, will be given to the landfill. The starting bid for the dump truck will be \$19,000.00 because that is what was paid for it and it has not been driven since because no one has a Class A license. The two trucks that Public Works currently has are well suited for Landfill use, but not for what Public Works requires.

Councilmember Trate asks what Director Halterman thinks they can get out of the dump truck. He responds high would be around \$30,000.00. Doctor Johnson agrees that they could get \$30,000.00 out of it.



Mayor Wallace does a quick run down to make sure he understands properly. \$19,000.00 minimum bid, which is landfill money. Director Howe will then use \$14,000.00 to purchase Public Works two vehicles, in return Public Works and Landfill will do an equipment swap.

**Motion:** Approve the use of the proceeds of the future sale of the dump truck to be used to purchase new vehicles, **Action:** Adjourn, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Motion passed unanimously.

**E.4 Discussion and/or Action [Mayor Wallace]:** The Council will establish the salary for the newly hired Town Clerk.

**Motion:** Item E.4, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Mayor Wallace reminds Council that the advertisement for the Town Clerk position showed a range of \$36,000.00 to \$60,000.00.

**Motion:** Town Clerk salary of \$36,000.00 and make it retroactive, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Motion passed unanimously.

**E.5 Discussion and/or Action [Chief Thies]:** Chief Thies will seek approval for proceeds from sales of Police Department seized property to be placed into the Police Department savings account and for the savings account to be renamed to "Police Department Seized Property."

**Motion:** Item E.5, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Cynthia Butterworth.

Mayor Wallace recognizes Chief Thies. Chief Thies explains that in Town Code, it states that any proceeds from items surplus goes back into the general fund. He is requesting that proceeds from items belonging to the Police Department that are surplus go into the Police Department savings instead. He is also requesting that the name of the account be changed to "Police Equipment Savings Account". Mayor Pro Tem Johnson asks why the name should be changed to this. Chief Thies states that right now it is specifically for cars, however if it is changed, it opens up for other uses, such as other equipment upgrades which there is a grant for. The money for these items could come from the savings account, and be put back when the grant money is received. This way the money isn't coming out of the operating account. This allows for transparency.

Mayor Wallace states that they have discussed it and that in some ways it may look like the Police Department is being incentivized for certain actions, however that is in no way the case. With that being said, there will be a time limit on it when he makes his motion. Town Code is very specific and we have to be careful not to set a precedent. Chief Thies states that this is only

when the Police Department has followed all protocols and at the end of the day the Police Department ends up with said property and are governed by disposal. If the item is placed on Public Surplus and we get money for it, that the money then is placed into the Police Department Equipment Savings. Mayor Wallace asks for clarification of the terms seized and what else? Chief Thies says seized, abandoned, impounded, forfeiture. Any term that covers that the Police Department has the item, it is ours to dispose of per ARS.

Mayor Pro Tem Johnson asks don't we already do that? Don't you already get that money? Mayor Wallace advises that Town Code says that it goes into the general fund. That means the money is not just for the Police Department. The Code states that any department that surpluses something, that money goes into the general fund, for Town use. Those departments are funded from the general fund. We can identify the proceeds of sales from specific items go to a specific department.

Mayor Wallace asks what the actual term is when an item becomes our property. Chief Thies provides several thoughts, however Attorney Benavidez states that the term would be title. He further advises that legal title does not just mean a slip of paper, it involves ownership of items that have no paper showing their title, such as a pen.

**Motion:** The proceeds of the sale of Police Department legally titled property to be placed into the Police Department savings account and for the account to be renamed to the "Police Equipment Savings Account" up until June 30, 2021, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Motion passed unanimously.

**E.6 Discussion and/or Action [Chief Thies]:** Chief Thies will present a plan for entering into a data access and exchange agreement with the Arizona Department of Transportation to exchange information concerning vehicle crashes and related traffic matters. The Council might take action to approve the data access and exchange agreement and might also authorize procurement of necessary hardware and software through a grant.

**Motion:** Item E.6, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Cynthia Butterworth.

Chief Thies announces that Sergeant Thompson will be giving a presentation. Sergeant Thompson advises that this is all about doing the job faster and more safely. The TraCs program is new. This is a mobile reporting system that uses electronic ticketing and reporting. Information is delivered electronically to the courts. ADOT and the Governors Office of Highway Safety(GOHS) are key players in this system. GOHS is paying for the licensing, which is about \$75,000.00. ADOT will provide support for the program. There is a grant that will cover all additional equipment, the scanner( to scan id's and registrations to auto populate citations and forms) and printer(for forms and citations) and anything else to go with it. There are no charges for any of the systems. ADOT is dealing with all of this. The plan is for Spillman to eventually be able to receive all of the information from the TraCs system. This will help reduce paperwork times. It also has forms that will help speed up the process.

The first step was to send a letter of interest, which was already done, next is to get Council approval.

Councilmember Trate asks if someone were to get pulled over for speeding in Benson and then again as they get to Huachuca City, will this system pull up that the vehicle was just stopped? Sergeant Thompson advises not yet, however once it is linked with Spillman, yes it would.

Councilmember Trate also asks, since Arizona licenses don't have to be updated very often, if it has an old address even though you have changed it through DMV, what address will show? Sergeant Thompson advises that it will show the address on their license.

Mayor Pro Tem Johnson asks if they can change the address for citations if the address on the license is not correct. Sergeant Thompson says yes.

Councilmember Butterworth asks who has to pay for repairs if something is damaged by an angry person that has been pulled over? Sergeant Thompson advises the Town would be responsible, however the equipment is all located in the front of the Police vehicles.

Councilmember Butterworth asks if the system goes down, can you still provide a hardcopy citation? Sergeant Thompson advises that they will always be able to do a hard copy citation if necessary.

Mayor Wallace asks if this is a pilot program? Sergeant Thompson advises no, it is here to stay.

Mayor Wallace asks if there is a threshold for how many agencies can participate before there are fees for the program? Sergeant Thompson advises anything added to Spillman costs money, however grants and other funding are possible.

Mayor Wallace states that eventually there will be costs associated. Mayor Wallace asks if Attorney Benavidez had a chance to review the Interagency Agreement (IAA) and if there were any concerns with it. Attorney Benavidez has reviewed it and has no concerns.

**Motion:** Approve the IAA and authorize the expenditure of \$5,500.00 for the equipment., **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Cynthia Butterworth.

Motion passed unanimously.

**E.7 Discussion and/or Action [Chief Thies]:** Chief Thies will present newly designed Police Department stickers and a plan for their sale to the public through a third party. Proceeds may be donated back to the Police Department. The Chief will also request the Council to approve licensing the Town logo for these purposes.

**Motion:** Item E.7, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Chief Thies advises he would like to pull this item he is not ready for it yet.

**E.8 Discussion and/or Action [Chief Thies]:** Chief Thies will seek Council approval of a Master Equipment Lease Purchase Agreement, and related documents, to finance acquisition of the two new vehicles for the police department.

**Motion:** Item E.8, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Chief Thies states this is just to get the signatures and payment can then be sent and the process will start.

**Motion:** Master Equipment Lease Purchase Agreement and related documents, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Cynthia Butterworth.  
Motion passed unanimously.

**E.9 Discussion and/or Action [Director Howe]:** Director Howe will ask for Council direction regarding an expansion of the landfill.

**Motion:** Item E.9, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Mayor Wallace advises that Director Howe could not be here tonight but he would still like to get direction from council. Mayor Wallace goes through the possibilities and then states that Director Howe recommends proceeding with option 1 which is to move forward with the permit process for parcels 3 and 4 and the environmental study of parcel 5.

Mayor Wallace states that there is around 2.5 million dollars in the trust fund right now, and any closure activities will come out of that and then get reimbursed. It would be best to get the environmental study and the permit for now because it adds value to the landfill. I agree with Director Howes recommendation.

**Motion:** Acquire an expansion permit and an environmental study of parcel 5 this fiscal year, **Action:** Direct Staff, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.  
Motion passed unanimously.

**E.10 Discussion and/or Action [Mayor Wallace]:** Mayor Wallace will seek approval for the renewal of the Town's email and office applications.

**Motion:** Item E.10, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Mayor Wallace states this is the annual renewal for our email and office applications.

**Motion:** Renewal of the Town's email and Office applications, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.  
Motion passed unanimously.

## **F. Department Director reports**

Director Halterman states that a topography survey was done on the sewer ponds and the preliminary result is that the dirt for the closing of the sewer ponds is nowhere near the amount that was previously estimated. ADEQ came down and did an inspection on the well sites and they were passed with flying colors.

Doctor Johnson states a lot of businesses have been calling with inquiries. Two new house blueprints have been submitted.

Director Harvey reminds that there will be free COVID-19 testing on Sunday. We are working on a drive thru trunk or treat.

**G. Items to be placed on future agendas**

Councilmember Banks- discussing the water/sewer/trash Proclamation

Mayor Wallace- Process of allocating funds such as the water fund.

Mayor Wallace- Staff was to look into staff members not receiving benefits and possible compensation

**H. Reports of Current Events by Council**

Councilmember Banks- SVMPO long rang plan- we now have a representative Richard Surrel

Councilmember Butterworth- training today for food distribution

Councilmember Banks- Whetstone signal is up-no pvc is available due to resin factories in Louisiana being hit by hurricanes

Councilmember Post asks about bicycles that were approved for Public Surplus in a prior meeting and if it wouldn't have been better to repair them and give to children in the community. Director Harvey states that there are some in the Senior Center right now for that purpose.

Mayor Wallace met with Mr. Devere regarding the easement between the Town and the school. Mr. Devere is going to go back to his Board and then we should see it back around January.

**I. Adjournment**

8:38pm

**Motion: To Adjourn, Action: Adjourn, Moved by Johann Wallace, Seconded by Cynthia Butterworth.**

**Motion passed unanimously.**

Approved by Mayor Johann R. Wallace on October 8, 2020.

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Mr. Johann R. Wallace  
Mayor

Attest: \_\_\_\_\_

Ms. Brandye Thorpe,  
Town Clerk

Seal:

### **Certification**

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on September 10, 2020. I further certify that the meeting was duly called and a quorum was present.

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Ms. Brandye Thorpe,  
Town Clerk



# TOWN OF HUACHUCA CITY

The Sunset City

C.1

**MEETING MINUTES OF THE  
HUACHUCA CITY TOWN COUNCIL WORK SESSION  
SEPTEMBER 24, 2020 AT 6:15 PM  
COUNCIL CHAMBERS  
500 N. GONZALES BLVD.  
HUACHUCA CITY, AZ 85616**

## AGENDA

### A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum

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The meeting was called to order at: 6:15 pm  
The Pledge of Allegiance was led by: Mayor Wallace

### Roll Call.

Present: Johann Wallace, Donna Johnson, Joy Banks, Cynthia Butterworth, Christy Hirshberg, Debbie Trate, Jean Post, Suzanne Harvey (Not voting), Brandye Thorpe (Not voting), Thomas Benavidez, Attorney (Not voting).

### B. Call to the Public – Mayor

*A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public*

*Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.*

### **C. New Business Before Council - Mayor**

*Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.*

**C.1. Discussion and/or Action [Fire Chief Bidon]:** Chief Bidon will present the Whetstone Fire District's proposed new Intergovernmental Agreement (IGA) with the Town to continue to provide the Town with fire protection and emergency medical services.

**Motion:** Item C.1, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Mayor Wallace recognizes Fire Chief Bidon. Fire Chief Bidon briefly speaks about the contract proposals, stating that there can be an addendum regarding the equipment, specifically the Texas truck, which they do have use of but will no longer be using. Fire Chief Bidon gives a presentation regarding the Certificate of Necessity [CON] that he will attempt to get once the Town has decided on which proposal to choose. It will involve Council agreeing to be annexed into Whetstone Fire District and Whetstone Fire District annexing the Town. It is a very long involved process that other possible providers will have to sign off on and the community will have to vote for. Once he can get the CON, the Town will no longer have to pay for services, their fees will be taken from the property taxes from the Town.

Mayor Wallace asks if the contract options are related to the CON options. Fire Chief Bidon advises they are not necessarily, but it is easier for him to move forward with the CON. The easiest route for him would be the first one, which means that his CON would move cover any areas that he annexes. He states that he doesn't want to say that the CON is based on the contract, but it makes it easier.

Fire Chief Bidon shows maps that depict all of the area that Whetstone Fire District covers, and a map of what they plan to annex, which is Huachuca City. He states that he will provide a timeline to Council, Town Attorney and his Board and Attorney. An impact statement will have to be done.

Councilmember Butterworth asks if they will get money from the state if they get the CON. Fire Chief Bidon advises that there is no money from the state. The only money you get from the CON is billable transports. Councilmember states she was hoping that he would get money from the CON and that could be taken off what we pay. Councilmember Butterworth also states that she thought this would go to a vote of the public. She will need pricing laid out well. Fire Chief Bidon states that that is what the impact statement is for. Council will have to approve it, and so will County and Whetstone Fire District's Board. Once it gets approved by everyone, then it gets posted, and then there will have to be Public Hearings.

Councilmember Butterworth asks how much money Fry Fire would be losing if they no longer had the CON for Huachuca City. Doesn't Whetstone Fire transport 90% out of Huachuca City



anyway? Fire Chief Bidon states that they do more transports in Sierra Vista than in Huachuca City. They will only transport in Huachuca City if it is a life threat, otherwise they wait for Fry Fire. Councilmember Banks asks Fire Chief Bidon to spell things out, because some people don't know what CON stands for. Fire Chief Bidon states it is "Certificate of Necessity". Fire Chief Bidon states that Fry Fire does 98% of the transports.

Mayor Pro Tem Johnson asks if they are just talking about the CON, or about the Intergovernmental Agreement (IGA) as well. Mayor Wallace states that the IGA needs to be rewritten. There is old stuff in there that doesn't apply anymore. There's a section in there that talks about having two ambulances here and staffed at all time, which needs to be cleared up. We don't need two. Fire Chief Bidon states he will go through it and provide a clean copy. Mayor Wallace asks that Council go through the IGA and find anything that looks goofy, make notes and send it over to Brandye so it can be consolidated. Ultimately, Council needs to be happy with it and so does the Board. The only way to do that is for both to look at it and make sure that it is realistic for everyone. We need to redo it and have it looked over by our Attorney.

Mayor Wallace asks that Council have their comments to Brandye by the end of next week so everything can be consolidated and we can look at the consolidated copy at the next meeting. If we are all happy with the consolidated copy, we will have the Attorney review it and we can go from there.

Councilmember Post asks about a prior transport by Fry Fire and their billing, which seems to have problems. Fire Chief Bidon states that he can not speak for Fry Fire.

#### **D. Adjournment**

**Motion: , Action: Adjourn, Moved by Johann Wallace, Seconded by Christy Hirshberg.**

**Motion passed unanimously.**

**Meeting Adjourned at 6:47pm**

Approved by Mayor Johann R. Wallace on October 8, 2020.

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Mr. Johann R. Wallace  
Mayor

Attest: \_\_\_\_\_  
Ms. Brandye Thorpe,  
Town Clerk

Seal:

### **Certification**

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on June 11, 2020. I further certify that the meeting was duly called and a quorum was present.

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Ms. Brandye Thorpe,  
Town Clerk

DRAFT

C:2

## TOWN OF HUACHUCA CITY

Payment Approval Report - Council  
Report dates: 8/1/2020-10/31/2020Page: 1  
Oct 06, 2020 08:19AM

## Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

| Vendor           | Vendor Name                   | Invoice Number  | Description                    | Invoice Date | Net<br>Invoice Amount | Amount Paid | Date Paid | Voided |
|------------------|-------------------------------|-----------------|--------------------------------|--------------|-----------------------|-------------|-----------|--------|
| <b>10-22540</b>  |                               |                 |                                |              |                       |             |           |        |
| 4385             | Vision Service Plan           | 810455773       | Vision Ins./30 049730 0001     | 09/18/2020   | 273.50                | .00         |           |        |
| Total 10-22540:  |                               |                 |                                |              | 273.50                | .00         |           |        |
| <b>10-43-130</b> |                               |                 |                                |              |                       |             |           |        |
| 4009             | Sunwest Pensions              | 45156           | Plan Year Admin Fee - 4th Qtr  | 09/30/2020   | 117.87                | .00         |           |        |
| Total 10-43-130: |                               |                 |                                |              | 117.87                | .00         |           |        |
| <b>10-43-250</b> |                               |                 |                                |              |                       |             |           |        |
| 3680             | Herald Review Media           | 093020 489340   | Recruitment ad Town Mgr        | 09/30/2020   | 636.00                | .00         |           |        |
| Total 10-43-250: |                               |                 |                                |              | 636.00                | .00         |           |        |
| <b>10-43-340</b> |                               |                 |                                |              |                       |             |           |        |
| 3879             | Southwest Gas Corporation     | 08/27/20 - 09/2 | Utility Service-Gas Admin      | 09/30/2020   | 51.16                 | .00         |           |        |
| Total 10-43-340: |                               |                 |                                |              | 51.16                 | .00         |           |        |
| <b>10-43-360</b> |                               |                 |                                |              |                       |             |           |        |
| 2001             | Ant & J's Industries          | 2734000         | Janitorial - Admin             | 09/29/2020   | 255.00                | .00         |           |        |
| Total 10-43-360: |                               |                 |                                |              | 255.00                | .00         |           |        |
| <b>10-43-480</b> |                               |                 |                                |              |                       |             |           |        |
| 1745             | Caselle, Inc                  | 104745          | Payroll Processing Sept 2020   | 09/28/2020   | 1,650.00              | .00         |           |        |
| 1703             | Clark Information Systems     | 142937          | Monthly Internet Oct 2020      | 09/25/2020   | 89.95                 | .00         |           |        |
| Total 10-43-480: |                               |                 |                                |              | 1,739.95              | .00         |           |        |
| <b>10-43-500</b> |                               |                 |                                |              |                       |             |           |        |
| 4203             | Truly Nolen Branch 025        | 250153546       | Pest Control                   | 09/22/2020   | 44.00                 | .00         |           |        |
| Total 10-43-500: |                               |                 |                                |              | 44.00                 | .00         |           |        |
| <b>10-45-130</b> |                               |                 |                                |              |                       |             |           |        |
| 4009             | Sunwest Pensions              | 45156           | Plan Year Admin Fee - 4th Qtr  | 09/30/2020   | 39.29                 | .00         |           |        |
| Total 10-45-130: |                               |                 |                                |              | 39.29                 | .00         |           |        |
| <b>10-48-210</b> |                               |                 |                                |              |                       |             |           |        |
| 4377             | Wells Fargo Remittance Center | 290920E3C-D     | Gov Domain Name Registration S | 09/29/2020   | 400.00                | .00         |           |        |
| Total 10-48-210: |                               |                 |                                |              | 400.00                | .00         |           |        |
| <b>10-51-130</b> |                               |                 |                                |              |                       |             |           |        |
| 4009             | Sunwest Pensions              | 45156           | Plan Year Admin Fee - 4th Qtr  | 09/30/2020   | 39.29                 | .00         |           |        |
| Total 10-51-130: |                               |                 |                                |              | 39.29                 | .00         |           |        |

| Vendor           | Vendor Name                   | Invoice Number  | Description                       | Invoice Date | Net<br>Invoice Amount | Amount Paid | Date Paid | Voided |
|------------------|-------------------------------|-----------------|-----------------------------------|--------------|-----------------------|-------------|-----------|--------|
| <b>10-51-222</b> |                               |                 |                                   |              |                       |             |           |        |
| 1702             | City of Sierra Vista          | 3371            | SEACOM Payment - 2nd Qrt - Oct    | 10/01/2020   | 20,487.50             | .00         |           |        |
| Total 10-51-222: |                               |                 |                                   |              | 20,487.50             | .00         |           |        |
| <b>10-51-360</b> |                               |                 |                                   |              |                       |             |           |        |
| 2001             | Ant & J's Industries          | 2734000         | Janitorial - Police Dept          | 09/29/2020   | 135.00                | .00         |           |        |
| Total 10-51-360: |                               |                 |                                   |              | 135.00                | .00         |           |        |
| <b>10-51-460</b> |                               |                 |                                   |              |                       |             |           |        |
| 4377             | Wells Fargo Remittance Center | 113-6151101-5   | Door Handle (2 keys)              | 09/30/2020   | 24.83                 | .00         |           |        |
| Total 10-51-460: |                               |                 |                                   |              | 24.83                 | .00         |           |        |
| <b>10-51-470</b> |                               |                 |                                   |              |                       |             |           |        |
| 1702             | City of Sierra Vista          | 3377            | Diagnose/Repair Electrical Issue  | 10/01/2020   | 83.34                 | .00         |           |        |
| 1702             | City of Sierra Vista          | 3377            | Diagnose/Repair Electrical Issue  | 10/01/2020   | 1,798.51              | .00         |           |        |
| 10212            | Gardner's Garage              | 03P3293         | Battery, Wiring Issue Diagnosis/R | 09/24/2020   | 480.46                | .00         |           |        |
| 10212            | Gardner's Garage              | 03P3324         | Emergency Vehicle Maint (HCPD:    | 10/05/2020   | 366.35                | .00         |           |        |
| 9867             | Mac's Towing LLC              | 7666            | HCPD tow to Gardner's Garage F    | 10/05/2020   | 65.00                 | .00         |           |        |
| Total 10-51-470: |                               |                 |                                   |              | 2,793.66              | .00         |           |        |
| <b>10-51-505</b> |                               |                 |                                   |              |                       |             |           |        |
| 10233            | Freedom Towing & Hauling      | 1922            | Owner Reimb Impound Vehicle To    | 10/05/2020   | 180.00                | .00         |           |        |
| 10233            | Freedom Towing & Hauling      | 1922            | PO Adjustment                     | 10/05/2020   | 40.00-                | .00         |           |        |
| 9867             | Mac's Towing LLC              | 7664            | Impound Towing Fees, PD0063       | 10/03/2020   | 85.00                 | .00         |           |        |
| Total 10-51-505: |                               |                 |                                   |              | 225.00                | .00         |           |        |
| <b>10-51-620</b> |                               |                 |                                   |              |                       |             |           |        |
| 10212            | Gardner's Garage              | 03P3302         | Emergency Vehicle Maint (HCPD)    | 09/08/2020   | 19.00                 | .00         |           |        |
| Total 10-51-620: |                               |                 |                                   |              | 19.00                 | .00         |           |        |
| <b>10-53-340</b> |                               |                 |                                   |              |                       |             |           |        |
| 3879             | Southwest Gas Corporation     | 08/27/20 - 09/2 | Utility Service-Gas, Fire Station | 09/30/2020   | 34.60                 | .00         |           |        |
| Total 10-53-340: |                               |                 |                                   |              | 34.60                 | .00         |           |        |
| <b>10-57-110</b> |                               |                 |                                   |              |                       |             |           |        |
| 10067            | Cintas Corporation No. 445    | 4062167633      | Uniform and Rentals/Public Works  | 09/21/2020   | 76.06                 | .00         |           |        |
| 10067            | Cintas Corporation No. 445    | 4062785084      | Uniform and Rentals/Public Works  | 09/28/2020   | 76.19                 | .00         |           |        |
| 10067            | Cintas Corporation No. 445    | 4063441679      | Uniform and Rentals/Public Works  | 10/05/2020   | 76.06                 | .00         |           |        |
| Total 10-57-110: |                               |                 |                                   |              | 228.31                | .00         |           |        |
| <b>10-57-130</b> |                               |                 |                                   |              |                       |             |           |        |
| 4009             | Sunwest Pensions              | 45156           | Plan Year Admin Fee - 4th Qtr     | 09/30/2020   | 39.29                 | .00         |           |        |
| Total 10-57-130: |                               |                 |                                   |              | 39.29                 | .00         |           |        |
| <b>10-57-460</b> |                               |                 |                                   |              |                       |             |           |        |
| 4169             | Wist Office Products          | 2043206         | Office Supplies - Public Works    | 09/10/2020   | 143.03                | .00         |           |        |

| Vendor           | Vendor Name                   | Invoice Number  | Description                        | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Volded |
|------------------|-------------------------------|-----------------|------------------------------------|--------------|--------------------|-------------|-----------|--------|
| Total 10-57-460: |                               |                 |                                    |              | 143.03             | .00         |           |        |
| <b>10-57-475</b> |                               |                 |                                    |              |                    |             |           |        |
| 10215            | Senergy Petroleum LLC         | 675855          | Public Works Diesel #2             | 09/29/2020   | 16.75              | .00         |           |        |
| Total 10-57-475: |                               |                 |                                    |              | 16.75              | .00         |           |        |
| <b>10-58-460</b> |                               |                 |                                    |              |                    |             |           |        |
| 2777             | Leslie's PoolMart, Inc.       | 00649-01-0332   | Pool supplies-self vacuum          | 10/05/2020   | 216.09             | .00         |           |        |
| Total 10-58-460: |                               |                 |                                    |              | 216.09             | .00         |           |        |
| <b>10-60-704</b> |                               |                 |                                    |              |                    |             |           |        |
| 4377             | Wells Fargo Remittance Center | 09/23/2020      | Flood lights, Domestic Violence B  | 09/23/2020   | 195.32             | .00         |           |        |
| 4377             | Wells Fargo Remittance Center | 113-68238961-   | Supplies for Dometic Violence Aw   | 09/30/2020   | 17.27              | .00         |           |        |
| Total 10-60-704: |                               |                 |                                    |              | 212.59             | .00         |           |        |
| <b>10-62-130</b> |                               |                 |                                    |              |                    |             |           |        |
| 4009             | Sunwest Pensions              | 45156           | Plan Year Admin Fee - 4th Qtr      | 09/30/2020   | 39.29              | .00         |           |        |
| Total 10-62-130: |                               |                 |                                    |              | 39.29              | .00         |           |        |
| <b>10-62-340</b> |                               |                 |                                    |              |                    |             |           |        |
| 3879             | Southwest Gas Corporation     | 08/27/20 - 09/2 | Utility Service-Gas, Library       | 09/30/2020   | 30.30              | .00         |           |        |
| 3879             | Southwest Gas Corporation     | 08/27/20 - 09/2 | Utility Service-Gas, Community C   | 09/30/2020   | 30.30              | .00         |           |        |
| Total 10-62-340: |                               |                 |                                    |              | 60.60              | .00         |           |        |
| <b>10-62-366</b> |                               |                 |                                    |              |                    |             |           |        |
| 2001             | Ant & J's Industries          | 2734000         | Janitorial - Library               | 09/29/2020   | 150.00             | .00         |           |        |
| Total 10-62-366: |                               |                 |                                    |              | 150.00             | .00         |           |        |
| <b>10-62-705</b> |                               |                 |                                    |              |                    |             |           |        |
| 1872             | Copygraphix                   | 27857209        | Copy Machine Lease/Library         | 09/22/2020   | 192.10             | .00         |           |        |
| Total 10-62-705: |                               |                 |                                    |              | 192.10             | .00         |           |        |
| <b>10-68-340</b> |                               |                 |                                    |              |                    |             |           |        |
| 3879             | Southwest Gas Corporation     | 08/27/20 - 09/2 | Utility Service-Gas, Senior Center | 09/30/2020   | 38.89              | .00         |           |        |
| Total 10-68-340: |                               |                 |                                    |              | 38.89              | .00         |           |        |
| <b>10-68-462</b> |                               |                 |                                    |              |                    |             |           |        |
| 4203             | Truly Nolen Branch 025        | 250154019       | Pest Control                       | 09/22/2020   | 45.00              | .00         |           |        |
| Total 10-68-462: |                               |                 |                                    |              | 45.00              | .00         |           |        |
| <b>10-69-813</b> |                               |                 |                                    |              |                    |             |           |        |
| 3680             | Herald Review Media           | 093020 489340   | Recruitment ad Bus Driver          | 09/30/2020   | 636.00             | .00         |           |        |
| Total 10-69-813: |                               |                 |                                    |              | 636.00             | .00         |           |        |
| <b>10-69-856</b> |                               |                 |                                    |              |                    |             |           |        |
| 2001             | Ant & J's Industries          | 2734000         | Janitorial - COVID19 Grant         | 09/29/2020   | 450.00             | .00         |           |        |

| Vendor           | Vendor Name                   | Invoice Number | Description                     | Invoice Date | Net<br>Invoice Amount | Amount Paid | Date Paid | Voided |
|------------------|-------------------------------|----------------|---------------------------------|--------------|-----------------------|-------------|-----------|--------|
| 2001             | Ant & J's Industries          | 2734000        | Janitorial - Senior Center      | 09/29/2020   | 135.00                | .00         |           |        |
| 4169             | Wist Office Products          | 2043081        | Pool COVID-19 Supplies, L-010   | 09/10/2020   | 17.49                 | .00         |           |        |
| Total 10-69-856: |                               |                |                                 |              | 602.49                | .00         |           |        |
| <b>51-21350</b>  |                               |                |                                 |              |                       |             |           |        |
| 10442            | David Ortiz                   | 093020         | Return Deposit - Water          | 09/30/2020   | 16.70                 | .00         |           |        |
| Total 51-21350:  |                               |                |                                 |              | 16.70                 | .00         |           |        |
| <b>51-40-110</b> |                               |                |                                 |              |                       |             |           |        |
| 10067            | Cintas Corporation No. 445    | 4062167633     | Uniform and Rentals/Water       | 09/21/2020   | 15.46                 | .00         |           |        |
| 10067            | Cintas Corporation No. 445    | 4062785084     | Uniform and Rentals/Water       | 09/28/2020   | 20.68                 | .00         |           |        |
| 10067            | Cintas Corporation No. 445    | 4063441679     | Uniform and Rentals/Water       | 10/05/2020   | 15.46                 | .00         |           |        |
| Total 51-40-110: |                               |                |                                 |              | 51.60                 | .00         |           |        |
| <b>51-40-130</b> |                               |                |                                 |              |                       |             |           |        |
| 4009             | Sunwest Pensions              | 45156          | Plan Year Admin Fee - 4th Qtr   | 09/30/2020   | 78.58                 | .00         |           |        |
| Total 51-40-130: |                               |                |                                 |              | 78.58                 | .00         |           |        |
| <b>51-40-360</b> |                               |                |                                 |              |                       |             |           |        |
| 10130            | Boise Tech LLC                | 9-2020         | Attend ADEQ Inspection by Steve | 10/01/2020   | 500.00                | .00         |           |        |
| Total 51-40-360: |                               |                |                                 |              | 500.00                | .00         |           |        |
| <b>51-40-460</b> |                               |                |                                 |              |                       |             |           |        |
| 4377             | Wells Fargo Remittance Center | 091820         | 60" Mower Blades, Spacer        | 09/18/2020   | 177.93                | .00         |           |        |
| Total 51-40-460: |                               |                |                                 |              | 177.93                | .00         |           |        |
| <b>51-40-475</b> |                               |                |                                 |              |                       |             |           |        |
| 10215            | Senenergy Petroleum LLC       | 675855         | Diesel #2 Water                 | 09/29/2020   | 131.21                | .00         |           |        |
| Total 51-40-475: |                               |                |                                 |              | 131.21                | .00         |           |        |
| <b>51-40-610</b> |                               |                |                                 |              |                       |             |           |        |
| 4377             | Wells Fargo Remittance Center | 09162020       | Contactor, OPEN Size 1, Skyline | 09/16/2020   | 505.33                | .00         |           |        |
| Total 51-40-610: |                               |                |                                 |              | 505.33                | .00         |           |        |
| <b>52-21350</b>  |                               |                |                                 |              |                       |             |           |        |
| 10442            | David Ortiz                   | 093020         | Return Deposit - Sewer          | 09/30/2020   | 25.00                 | .00         |           |        |
| Total 52-21350:  |                               |                |                                 |              | 25.00                 | .00         |           |        |
| <b>52-40-110</b> |                               |                |                                 |              |                       |             |           |        |
| 10067            | Cintas Corporation No. 445    | 4062167633     | Uniform and Rentals/Sewer       | 09/21/2020   | 15.46                 | .00         |           |        |
| 10067            | Cintas Corporation No. 445    | 4062785084     | Uniform and Rentals/Sewer       | 09/28/2020   | 20.68                 | .00         |           |        |
| 10067            | Cintas Corporation No. 445    | 4063441679     | Uniform and Rentals/Sewer       | 10/05/2020   | 15.46                 | .00         |           |        |
| Total 52-40-110: |                               |                |                                 |              | 51.60                 | .00         |           |        |
| <b>52-40-130</b> |                               |                |                                 |              |                       |             |           |        |
| 4009             | Sunwest Pensions              | 45156          | Plan Year Admin Fee - 4th Qtr   | 09/30/2020   | 39.29                 | .00         |           |        |

| Vendor           | Vendor Name                    | Invoice Number | Description                         | Invoice Date | Net<br>Invoice Amount | Amount Paid | Date Paid | Volded |
|------------------|--------------------------------|----------------|-------------------------------------|--------------|-----------------------|-------------|-----------|--------|
| Total 52-40-130: |                                |                |                                     |              | 39.29                 | .00         |           |        |
| <b>52-40-460</b> |                                |                |                                     |              |                       |             |           |        |
| 1020             | Ace Hardware                   | 174761/1       | Batteries, Wire Rope Clip, Luggag   | 10/01/2020   | 73.69                 | .00         |           |        |
| 4377             | Wells Fargo Remittance Center  | P50424         | Tiger Side Cut Blades, Bolt Kit, Br | 09/29/2020   | 308.08                | .00         |           |        |
| Total 52-40-460: |                                |                |                                     |              | 381.77                | .00         |           |        |
| <b>52-40-470</b> |                                |                |                                     |              |                       |             |           |        |
| 1702             | City of Sierra Vista           | 3376           | Repair Ignition / Block - PW1       | 10/01/2020   | 643.30                | .00         |           |        |
| 2882             | Merle's Automotive Supply      | 16-355321      | Running Light Housing               | 09/25/2020   | 25.59                 | .00         |           |        |
| 2882             | Merle's Automotive Supply      | 16-355321      | Bulbs                               | 09/25/2020   | 9.90                  | .00         |           |        |
| 2882             | Merle's Automotive Supply      | 16-355321      | Tax                                 | 09/25/2020   | 2.86                  | .00         |           |        |
| 2882             | Merle's Automotive Supply      | 16-355782      | Sewar: Starting Fluid Case          | 09/28/2020   | 32.29                 | .00         |           |        |
| Total 52-40-470: |                                |                |                                     |              | 713.94                | .00         |           |        |
| <b>52-40-475</b> |                                |                |                                     |              |                       |             |           |        |
| 10215            | Senergy Petroleum LLC          | 675855         | Diesel #2 Sewar                     | 09/29/2020   | 131.21                | .00         |           |        |
| Total 52-40-475: |                                |                |                                     |              | 131.21                | .00         |           |        |
| <b>55-40-110</b> |                                |                |                                     |              |                       |             |           |        |
| 10067            | Cintas Corporation No. 445     | 4062167633     | Uniform and Rentals/Landfill        | 09/21/2020   | 76.79                 | .00         |           |        |
| 10067            | Cintas Corporation No. 445     | 4062785084     | Uniform and Rentals/Landfill        | 09/28/2020   | 77.28                 | .00         |           |        |
| 10067            | Cintas Corporation No. 445     | 4063441679     | Uniform and Rentals/Landfill        | 10/05/2020   | 76.79                 | .00         |           |        |
| Total 55-40-110: |                                |                |                                     |              | 230.86                | .00         |           |        |
| <b>55-40-130</b> |                                |                |                                     |              |                       |             |           |        |
| 4009             | Sunwest Pensions               | 45156          | Plan Year Admin Fee - 4th Qtr       | 09/30/2020   | 157.10                | .00         |           |        |
| Total 55-40-130: |                                |                |                                     |              | 157.10                | .00         |           |        |
| <b>55-40-338</b> |                                |                |                                     |              |                       |             |           |        |
| 1420             | State of Arizona - ADEQ        | 10022020       | Initial Expansion Review Fee, LF    | 10/02/2020   | 1,500.00              | .00         |           |        |
| Total 55-40-338: |                                |                |                                     |              | 1,500.00              | .00         |           |        |
| <b>55-40-360</b> |                                |                |                                     |              |                       |             |           |        |
| 10230            | McCoy's Septic Pumping Service | 4731           | Pump Station Dump                   | 09/23/2020   | 190.00                | .00         |           |        |
| Total 55-40-360: |                                |                |                                     |              | 190.00                | .00         |           |        |
| <b>55-40-460</b> |                                |                |                                     |              |                       |             |           |        |
| 2220             | Empire Southwest, LLC          | EMPS5067634    | Hardened Cutting Edge Kit for D6    | 09/30/2020   | 567.39                | .00         |           |        |
| 10441            | Nathaniel Grady                | 09282020       | Refund Dump Truck Fee               | 09/28/2020   | 60.00                 | .00         |           |        |
| Total 55-40-460: |                                |                |                                     |              | 627.39                | .00         |           |        |
| <b>55-40-475</b> |                                |                |                                     |              |                       |             |           |        |
| 10215            | Senergy Petroleum LLC          | 673792         | Red Dyed Diesel #2                  | 09/22/2020   | 1,446.67              | .00         |           |        |
| 10215            | Senergy Petroleum LLC          | 675855         | Diesel #2, Red Dyed Diesel #2       | 09/29/2020   | 514.10                | .00         |           |        |
| Total 55-40-475: |                                |                |                                     |              | 1,960.77              | .00         |           |        |

| Vendor           | Vendor Name           | Invoice Number | Description                     | Invoice Date | Net<br>Invoice Amount | Amount Paid | Date Paid | Voided |
|------------------|-----------------------|----------------|---------------------------------|--------------|-----------------------|-------------|-----------|--------|
| 55-40-610        |                       |                |                                 |              |                       |             |           |        |
| 2220             | Empire Southwest, LLC | EMPS5057599    | Fuel Fill Cap for CAT 816K Comp | 09/18/2020   | 118.21                | .00         |           |        |
| 2220             | Empire Southwest, LLC | EMPS5066461    | Maint. on CAT 816K Compactor    | 09/29/2020   | 354.42                | .00         |           |        |
| Total 55-40-610: |                       |                |                                 |              | 472.63                | .00         |           |        |
| Grand Totals:    |                       |                |                                 |              | 37,878.99             | .00         |           |        |

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

## Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.



E.3



STATE OF ARIZONA  
OFFICE OF THE GOVERNOR

DOUGLAS A. DUCEY  
GOVERNOR

EXECUTIVE OFFICE

September 1, 2020

Dear Police Chief,

Domestic Violence affects Arizonans in all communities, regardless of age, gender, economic status, race, religion, nationality, or educational background. Challenges related to the COVID-19 global pandemic have increased risk factors for family violence. Now more than ever, it is critical that we amplify our support for families. This October, during Domestic Violence Awareness Month, we will continue to prioritize the safety and security of all Arizonans and bring awareness to this important issue.

This year marks the sixth annual Lighting Arizona Purple campaign. The campaign provides an opportunity to support victims, connect families and communities with essential resources, and encourage Arizonans to end domestic violence in Arizona. Due to current circumstances, and to ensure the safety of participants, the Governor's Office will be engaging community members and stakeholders through a virtual campaign that will include social media and webinars.

To that end, I would like to invite you to join us in raising awareness about domestic violence by:

- Lighting your agency buildings purple;
- Participating on social media using #LightingAZPurple and #EndDVinAZ;
- Providing domestic violence training, information, and resources to employees and constituents;
- Supporting local domestic violence programs; and
- Participating in "Wear Purple Day" on October 22<sup>nd</sup>.

Please visit [www.ItCanStop.az.gov](http://www.ItCanStop.az.gov) to find additional ideas and resources. If you have any questions, please contact Gaelyn Davis at [GDavis@az.gov](mailto:GDavis@az.gov) or 602-542-3463.

Sincerely,

A handwritten signature in black ink, reading "Douglas A. Ducey".

Douglas A. Ducey  
Governor of Arizona